



Oregon Department of Transportation

ADA Design Exception Records System User Guide

November 2017

Version 1.0

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About This Guide The ADA Design Exception Records System is an online tool developed and maintained by the Oregon Department of Transportation (ODOT). This document provides an introduction and step-by-step instructions for using the system.

Overview of ADA Design Exception Records System

The ADA (Americans with Disability Act) Design Exception Records System is web-based application that is open to the public and allows users to search and view approved ADA Design Exception forms for curb ramp engineering.

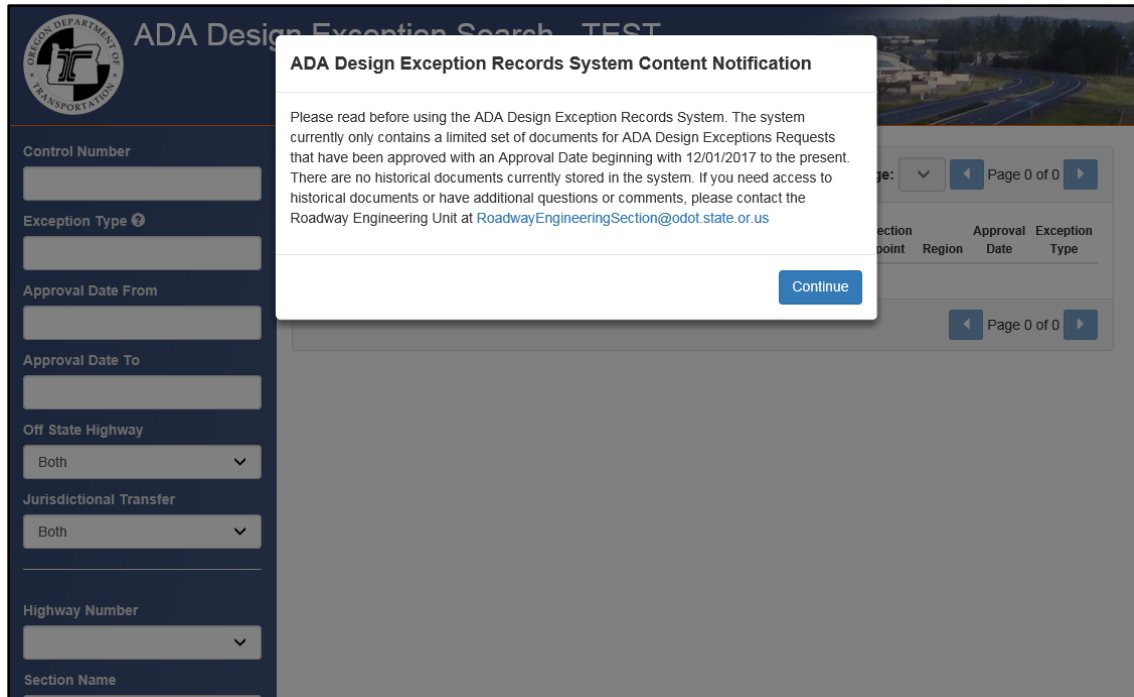
The system currently only contains a limited set of documents for ADA Design Exceptions Requests that have been approved with an Approval Date beginning with 12/01/2017 to the present. There are no historical documents currently stored in the system. If access is needed for historical documents, please contact the Roadway Engineering Unit at RoadwayEngineeringSection@odot.state.or.us.

The viewable version provided by this system is provided for viewing only and is not the official document of record. The official document of record is retained by the Oregon Department of Transportation Roadway Engineering Section.

Content Notification Message

When initially accessing the system, a content notification message window will appear notifying the user that the system only contains a Design Exception documents with Approval Dates from December 1st, 2017 to the present. Clicking on the “Continue” button will close the window and allow the user to continue using the system.

Figure 1: Content Notification Window



Note: If you are unable to access the system, contact the ODOT Computer Support Desk at 503-986-3355. Assistance is available by phone from 8 a.m. to 5 p.m., Monday through Friday. You may also contact them by email at ODOTComputer.Support@odot.state.or.us.

Design Exception Search Screen

When initially accessing the system, a content notification message window will appear notifying the user that the system only contains a Design Exception documents with Approval Dates from December 1st, 2017 to the present. Clicking on the “Continue” button will close the window and allow the user to continue using the system.

Figure 2: Search Screen

ADA Design Exception Search

Control Number:

Exception Type:

Approval Date From:

Approval Date To:

Off State Highway:

Jurisdictional Transfer:

Highway Number:

Section Name:

Beginning Milepoint:

Ending Milepoint:

Gross Street Name:

Mainline Street Name:

County:

Region:

Key Number:

Max Results:

Results: N/A Results Per Page: 10 Jump to Page: Page 0 of 0

View	Control Number	Highway Number	Section Name	Intersection Milepoint	Region	Approval Date	Exception Type
Page 0 of 0							

ODOT Design Exception Support
 Email: ODOT.Roadway.Engineering@odot.state.or.us
 Website: ODOT Design Exception Search User Guide







For website support, please contact the ODOT Computer Support Desk at 503-986-3800
 Hours of Operation: Mon. - Thurs. 7:00 a.m. to 5:00 p.m.; Fri. 8:00 a.m. to 5:00 p.m. PST

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Table 1: Search Screen Components

Field	Description
Control Number	The unique identification number for the approved design exception.
Exception Type	The type of design exception that makes the curb ramp technically infeasible to build to ADA standards.
Approval Dates From	The “From” date of the final approval date. The date the State Traffic-Roadway Engineer approved the design exception request and with a digital signature and seal.
Approval Dates To	The “To” date of the final approval date. The date the State Traffic-Roadway Engineer approved the design exception request and with a digital signature and seal.
Off State Highway - Off	The highway the project is occurring is not on the Oregon state highway system and is not owned by the state of Oregon.
Off State Highway - On	The highway the project is occurring is on the Oregon state highway system which is owned by the state of Oregon.
Jurisdictional Transfer - Yes	The highway the project is occurring is not on the Oregon state highway system and is not owned by the state of Oregon and has been transferred to local jurisdiction.
Jurisdictional Transfer - No	The same as “Off State Highway System – On”. The highway the project is occurring is on the Oregon state highway system which is owned by the state of Oregon.
Highway Number	The three-digit number given to each state highway for identification purposes and the name used to define a contiguous highway corridor within the ODOT maintenance jurisdiction. The drop-down list contains both the Highway Number and Highway Name.
Section Name	Similar to the project name. The name of the ODOT construction project or highway section where the design exception resides; it is based on the location and/or general area of the contract. This is the name of the section as it appears on the bid documents.
Beginning Milepoint	An estimate of the milepoint at the beginning of a highway segment that’s depicted on a map or plan set. A milepoint is a calibrated location along an inventoried route, from which distance measurements are made.
Ending Milepoint	An estimate of the milepoint at the end of a highway segment that’s depicted on a map or plan set.
Cross Street Name	The name of the nearest cross street name on which the project is occurring. This field only pertains to projects occurring off the state highway system that have no jurisdictional transfer.

Field	Description
Mainline Street Name	The name of the mainline street on which the project is occurring. This field only pertains to projects occurring off the state highway system that have no jurisdictional transfer.
County	In the U.S., a political and administrative division of a state, providing certain local governmental services. The state of Oregon has 36 counties. The county on which the project is occurring. Select the county from the drop-down list. County names are listed alphabetically.
Region	The Oregon region in which the project is occurring. There are five regions in the state of Oregon. Region values are 1, 2, 3, 4, and 5. Select the ODOT region from the drop-down list.
Key Number	A unique numeric identifier assigned to ODOT projects as part of the State Transportation Improvement Plan (STIP) development process. This number is assigned as soon as a project is identified as having State Transportation Improvement Plan (STIP) funding and is utilized as an identifier for the project throughout the life of the project. Enter the key number assigned to this project.
Max Results	Select the maximum amount for the search result. 
Reset Button	Clears values entered in the search fields. 
Search Button	Executes the search with the search criteria entered. 
Results Per Page	Select the number of items from the search results to display in the Search Results section. 
Jump to Page	Select the page number of the search result to display. 
Previous Page	Navigate to the previous page. 





Field	Description
Next Page 	Navigate to the next page.
View 	<p>Link to open the ADA Curb Ramp Design Exception Details screen in a separate window.</p> <p>The Details screen provides the following information for each Design Exception:</p> <ol style="list-style-type: none"> 1. Control Number 2. Date Approved 3. Exception Types 4. On/Off State Highway System 5. Yes/No Jurisdictional Transfer 6. Highway Number 7. Section Name 8. Intersection Milepoint 9. Mainline Street Name (<i>Applies to Design Exceptions that are Off State Highway System</i>) 10. Cross Street Name (<i>Applies to Design Exceptions that are Off State Highway System</i>) 11. County 12. Region 13. Download link
Download 	Link to download the Design Exception.
Control Number CR101	Additional link to download the Design Exception.
Export Button 	Exports the search results to an Excel spreadsheet. The Export button is only available after a search is executed and there are search results.
ODOT Design Exception Support - Email	Link to open a Microsoft Outlook email message to the ODOT Roadway Engineering Section.
ODOT Design Exception Support – Website	Link to open the ODOT Engineering Design Exception external website, http://www.oregon.gov/ODOT/Engineering/Pages/Design-Exceptions.aspx
ODOT Computer Support Desk	Link to open a Microsoft Outlook email message to the ODOT Computer Support Desk.

Figure 3: Details Screen

ADA Design Exception Search

ADA Curb Ramp Design Exception Details

Control Number CR119
Date Approved 02/17/2004
Exception Type A,C1,D1,E1,K1
Off State Highway False
Jurisdictional Transfer False
Highway Number 001
Section Name MP 10 Slide Correction
Intersection Milepoint 12.92
Mainline Street Name
Cross Street Name
County
Key Number 10245
Region 3
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Figure 4: Search Results Screen

ADA Design Exception Search

Results: 500 records found Results Per Page: 10

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View	Control Number	Highway Number	Section Name	Intersection Milepoint	Region	Approval Date	Exception Type
	CR127	041	ANTONE JCT - JOHN DAY RIVER	86.4	4	9/30/2004	A,B1...
	CR373	041	ANTONE JCT - JOHN DAY RIVER	56.92	4	2/20/2011	A,B1...
	CR252	058	Albany - Junction City Hwy @ Allen Lane	17.4	2	0/14/2013	A,B1...
	CR1047	025	Applegate River Bridge #7958	40.48	3	2/19/2005	C1,C2...
	CR228	005	Arlington-Cedar Springs Rd (North Unit)	41.9	4	7/12/2013	D1,G1...
	CR342	005	Arlington-Cedar Springs Rd (North Unit)	59	4	4/22/2013	K2
	CR332	005	Austin Jct - Baker County Line	127.1	5	3/30/2000	A,B1...
	CR462	005	Austin Jct - Baker County Line	256.45	5	4/2/2006	D1,F2...
	CR1051	040	BEAVERTON/TIGARD HWY-MULT./WASH. CO. LINE	2.16	1	3/13/2012	C2,C3...
	CR137	009	BELTLINE @ I-5 INTERCHANGE	2.46	2	3/16/2005	A,B2...

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Figure 5: Exported Search Results in Excel Spreadsheet

Control Number	Section Name	Off State Highway	Jurisdictional Transfer	Highway Number	Highway Name	Intersection Milepoint	Mainline Street Name	Cross Street Name	County	Region	Approval Date	Key Number	Exception Types
1	CR101	WILLAMINA-FALEM HWY @ SAIT CR CHURCH RD	False	30	WILLAMINA-FALEM	11.5				2	2/3/2009 10:30:15 AM	9266 J1 D1	
2	CR102	FFO - OR39 MATNEY - MERBELL N CITY LIMITS	False	50	KLAMATH FALLS-MAIN	2.96				4	1/17/2014 9:21:53 AM	16200 B2 D3 D2 B1	
3	CR103	FFO - US20 FINE SPRING - Edenville (Phase 2)	False	33	CORVALLIS-BENPOSET	34.49				2	3/24/2005 2:29:14 PM	10250 B2	
4	CR104	Corvallis - Lebanon Hwy at Oakville Road	False	210	CORVALLIS-LEBANON	13.77				2	8/9/2007 6:46:14 PM	7683 D3	
5	CR105	O'ving USRR (Telasco) Bridge #0450	False	66	LA GRANDE-BAKER	26.83				5	6/22/2007 10:29:49 PM	8066 D1 D3	
6	CR106	Mp 05 - South Freeman Road (Slide Repair)	False	169	GALGADE HWY SOUTH	7.4				1	10/26/2007 9:19:09 AM	9097 F2 H K2	
7	CR107	US26 GAMP CREEK ROCK FALL MP 220	False	144	BEAVERTON-TIGARD	9.45				1	6/30/2008 9:40:04 AM	17445 F1 G2 J2	
8	CR108	I-84 WB Snow Fence @ Culley Lane Phase 2	False	6	OLD OREGON TRAIL	219.96				5	10/24/2010 10:45:09 PM	17435 B2 D3 D3 E2	
9	CR109	OR 126 Edington Rd - Squaw Creek Canal (Sliders)	False	15	MCKENZIE	84.94				4	2/12/2007 10:40:49 AM	11669 B2 D3 F1 K1	
10	CR110	MP 26.5 - COAD CREEK CANYON	False	161	WOODBURN-ESTAGADA	18.59				3	7/9/2011 12:51:14 PM	4188 A F1	
11	CR111	N Fork Silver Creek	False	163	SILVER CREEK FALLS	40.88				2	1/5/2003 9:22:20 PM	6005 C2 H	
12	CR112	FFO-OR207-UMATILLA RIVER (BENNETT) BR #02318A	False	393	HEMLOCK	1.95				5	1/14/2007 2:42:12 AM	16023 B1 C3 K1	
13	CR113	Burns Signal Improvements	False	7	CENTRAL OREGON	190.09				5	10/29/2016 9:52:24 PM	17439 D2 E1 G2 J1	
14	CR114	Hemlock Avenue/West 1st Street	False	393	HEMLOCK	12.06				5	9/14/2015 1:08:10 PM	11705 C3 J2	
15	CR115	HWY 51 @ 16TH STREET (INDEPENDENCE)	False	43	MONMOUTH-INDEPENDENCE	1.63				2	5/28/2005 2:20:32 PM	10444 C1	
16	CR116	US26 ONP SEAL SHOULDERS MP 231.11-MP 261.6	False	39	SALMON RIVER	14.54				2	1/20/2000 9:58:53 AM	19900 B2 C3 D3 E2	
17	CR117	FFO - OR140 ENCL (SHAIRY) BRIDGE REPLACEMENT	False	30	KLAMATH FALLS-LAKEVIEW	13.99				4	6/29/2006 6:49:56 AM	12740 D1 L	
18	CR118	Military Rd - Forge Rd	False	4	THE DALLES-CALIFORNIA	199.61				4	7/23/2003 10:32:52 PM	9026 D3	
19	CR119	OR425 WILLIAMSON RIVER BRIDGE SEC	False	422	OHGUSON	4.85				4	7/1/2001 5:52:31 AM	14836 C3 E1 J2	
20	CR120	MV COBENEUS PASS RD US30 - MV KASER RD	False	2	COLUMBIA RIVER	60.87				1	7/17/2000 8:45:21 PM	18147 D1 D3 F2	
21	CR121	OR15 Harper Cr - Mule Shoe Cr - bridge #04979A	False	5	JOHN DAY	45				4	5/28/2012 11:50:43 AM	15815 F1 F2	
22	CR122	Deschutes River - US 97	False	17	MCKENZIE-LEND	12.86				4	12/9/2000 8:16:50 AM	3539 B1 D4 D5 L	
23	CR123	INTERSTATE BRIDGE - N.E. OREGON ST. (PORTLAND)	False	1	PACIFIC	298.16				1	9/15/2005 12:37:06 PM	11070 C2 C3 D2	
24	CR124	Berry Creek - Sutton Lake (Bikeway) (North Unit)	False	9	OREGON COAST	324.1				3	5/11/2009 7:14:32 AM	6122 B2 C2 G1	
25	CR125	Cocaine Residue	False	35	COOS BAY-ROSENBERG	7.53				3	8/31/2016 11:07:10 AM	538 D1 F1 K2	
26	CR126	Military Rd - Forge Rd	False	4	THE DALLES-CALIFORNIA	191.01				4	3/16/2007 5:07:59 PM	8025 A C3 G1	
27	CR127	Oregon - Washington Hwy/State Line Road Traffic Signal	False	8	OREGON-WASHINGTON	5.47				5	9/1/2006 11:19:38 PM	10488 A D1 G2 J1	
28	CR128	Silver River Bridges #03566 & #03567	False	48	JOHN DAY-BURNS	15.04				5	2/17/2012 2:08:20 PM	1959 E2	
29	CR129	US 20 @ Mp 18 Emergency Slide Repair	False	33	CORVALLIS-BENPOSET	16.29				2	10/3/2014 11:51:32 PM	8064 D3 E1 G1 K1	
30	CR130	I-84 WB Snow Fence @ Culley Lane Phase 2	False	6	OLD OREGON TRAIL	337.31				5	11/30/2007 6:49:01 AM	17435 E1 H	
31	CR131	NORTH OREGON - SW 4TH AVENUE (ONTARIO) SECTION	False	455	OLDS FERRY-ONTARIO	26.7				5	10/22/2016 8:30:35 PM	8739 A C1 F2 G1	
32	CR132	OR62 COBBLEDR SOLUTIONS UNIT 2 (MEDFORD)	False	22	CRATER LAKE	43.71				3	10/22/2005 10:41:45 AM	13994 B1 C3 J2 K2	
33	CR133	OR63 @ CHRISTENSEN ROAD	False	39	SALMON RIVER	38.61				2	1/7/2000 1:35:32 AM	16128 B1 B2 C3 D2	
34	CR134	OR63 Harper Cr - Mule Shoe Cr - bridge #04979A	False	5	JOHN DAY	0.9				4	11/17/2012 1:57:57 PM	15815 A C1 D3	
35	CR135	Lingy Creek Bridge #3829	False	260	BOGUE RIVER LOOP	1.58				3	2/18/2006 11:19:03 PM	6426 C2 K1	
36	CR136	I-5 SIXKYOU REST AREA (ASHLAND)	False	1	PACIFIC	65.1				3	2/6/2000 9:09:42 PM	9436 H1 L	
37	CR137	Region Wide Information System Improvements (ITS)	False	2	COLUMBIA RIVER	84.03				4	6/29/2006 6:37:12 AM	10737 D3 F2 G2	
38	CR138	Winchester Hill (101) Slide Mitigation	False	9	OREGON COAST	310.56				3	4/30/2008 4:05:39 PM	8986 B1 C1 G1 G2	
39	CR139	US 97 @ Mallia's Restaurant	False	4	THE DALLES-CALIFORNIA	49.59				4	8/12/2011 2:34:31 AM	10635 B2 E1 K1	
40	CR140	Crater Lake Hwy @ Aza Vista Road	False	22	CRATER LAKE	59.92				3	8/17/2001 12:40:57 PM	6089 C3 E2 G2 K1	
41	CR141	Respite Campground	False	35	COOS BAY-ROSENBERG	42.51				3	4/18/2005 1:38:20 PM	4194 E1 E2 G2 L	
42	CR142	HWY 51 @ 16TH STREET (INDEPENDENCE)	False	43	MONMOUTH-INDEPENDENCE	1.47				2	3/15/2000 2:37:14 PM	10444 B1	
43	CR143	WOODBURN-ESTAGADA HWY @ COOLEY ROAD	False	161	WOODBURN-ESTAGADA	7.19				2	6/13/2000 9:11:27 PM	11243 D2 H1	
44	CR144	MP 18 Emergency Slide Repair	False	33	CORVALLIS-BENPOSET	16.29				4	11/23/2016 6:40:18 AM	16706 B1	

Design Exception Search

The system provides the functionality to search for any approved ADA Design Exception form using filters on the data. Pressing the **Search** button with no filter criteria entered or without changing the number of maximum results returns the first 50 ADA Design Exceptions in ascending order by Control Number beginning with the lowest **Control Number**.

Helpful Search Use these tips when you perform a search to locate Design Exception forms:

- Tips**
- Enter sufficient search criteria to identify the desired project(s) without returning too many or too few results. The more specific criteria you enter, the better the search results.
 - Between each search, click **Reset** to remove the existing search criteria and results.
 - The search process looks for all Design Exception forms that contain **all** of the search criteria you enter. For example, if you enter a **Region, County, and Highway**, then the search results will include each Design Exception form that contains **all** of these entered criteria.
 - The search value you enter is **not** case-sensitive. For example, entering “CHEHALEM” or “chehalem” or “CheHAlem” in the **Section Name** field will produce the same search results.
 - You may enter a partial value but the search results will include all Design Exception forms with this partial value in the searched field. For example, if you only enter “1” in the **Key Number** field, the search will return all projects which contain a “1” anywhere in the **Key Number**. If you are not specific enough, this could result in too many matching projects.
 - If your search criteria entered produces no search results or very results, reduce your search criteria.
 - If your search criteria entered produces too many search results, increase the number of criteria used in your search.